



Dear Environmental Assessment Practitioners,

This is the 2nd EAPAN newsletter. If you did not receive the 1st newsletter please go to the website at www.eapan.org and click on "What's New?" which will reveal "Newsletters".

This newsletter has just two objectives (i) to encourage you to join EAPAN and become a member, and (ii) to invite you to register for the EAPAN AGM and mini Conference on 19th October 2012.

Membership

EAPAN has been set up for you – this is your Professional Association. The main benefits of joining the Association are:

- ✓ Networking opportunities with other professionals in the EA sector
- ✓ Listing your company, cc or name on the EAPAN website with your area of specialization & experience and a link to your website.
- ✓ Access to information and work opportunities.
- ✓ Access to collective lobbying on topics affecting the profession.
- ✓ Access to technical information, news and data from participating organisations.
- ✓ Access to knowledge building and mentoring opportunities with fellow professionals.
- ✓ Affiliation to an organisation which will become widely respected in the field of environmental assessment in Namibia and have influence with the relevant authorities.
- ✓ Opportunity to influence the development of EAPAN to make it as useful as possible to you and other EA practitioners.

An on-line membership application form has been developed on the EAPAN website. Just open the website and click on "How to Register".

The constitution recognises four categories of membership: Ordinary Member, Apprentice Member, Student Member and Associate Member. The Associate member category has not been activated, as the Committee would like to discuss this with Members at the AGM before proceeding.

Within the Ordinary Member category there are three technical categories, Leader Practitioner, Practitioner and Reviewer. The membership categories, technical categories and membership fees are set out in the table below. More details can be obtained from the EAPAN website – click on "Why Register?" and then on "Categories".

Only Members of EAPAN can vote on issues at the AGM. The Executive Committee is holding a special meeting on 5th October 2012 to review all applications prior to the AGM, so please submit your on-line applications before that date.

Membership category (annual membership fee)	Technical category	Description
Ordinary Member (N\$500)	Lead practitioner	Co-ordinates, leads, manages and integrates components of the EA throughout the process.
	Practitioner	Sector specialist. Gives input to particular stages of an EA according to his/her expertise.
	Reviewer	Undertakes an independent review of a completed Scoping, EA and/or EMP report.
Apprentice member (N\$250)	Emerging Specialists and/or Practitioner	Working with an established EA Practitioner. Provides technical assistance in EAs.
Student member (N\$100)	A student intending to work in EA field	Studying for a degree/ diploma in a field relevant to EAs and perhaps doing vacation work with established EA Practitioner.
Associate member (not activated)	Not activated	

AGM and Annual mini Conference

The first AGM of EAPAN will be held at the Polytechnic Tourism Training Centre on Friday 19th October, starting at 10h00. The AGM will run until lunch at 12h30. Attached please find a nomination form for the Executive Committee who will be elected at the AGM for the next year. Election of the Executive Committee is covered by points (12) (a)-(k) in the EAPAN Constitution – see EAPAN website. Please submit your nomination form to the EAPAN Secretary at info@eapan.org by 5th October 2012.

The mini Conference will start after lunch at 13h15. The theme of the mini Conference is ***“The Role of EA in promoting Sustainable Development in Namibia”*** (see attached Agenda).

We have invited the Minister of Environment & Tourism to give the keynote address and the Environmental Commissioner to give a short presentation on how he would like EAPAN and its members to help him and his staff with the implementation of the Environmental Management Act.

There is provision for a number of short presentations by EA practitioners under two themes:

- (i) How have EAs in Namibia influenced decisions? and
- (ii) Lessons from post-implementation monitoring - has the EIA-EMP been implemented?

If you have been involved in a project that could provide insight to one of these themes and would like to give a short paper (max 10 minutes) please contact Peter Tarr at peter.tarr@saiea.com. Guidelines / templates are attached to this newsletter for each of the themes to help you structure your presentation.

We will also have a facilitated session to explore how EA could better promote Sustainable Development in Namibia, i.e. what are the obstacles that we currently face?

So please set Friday 19th October aside and register for the AGM and mini Conference. RSVP Gudrun.denker@saiea.com by 15 October.

Kind regards,

EAPAN Executive Committee

Nomination form for EAPAN Executive Committee

(see points (12)(a)-(c) of the EAPAN Constitution)

Only Ordinary Members of the Association are entitled to nominate, vote and stand for election to the Executive Committee. As the Association is in its first year, the current Executive Committee (see below) is holding a special meeting to review Membership Applications on 5th October. EA Practitioners who wish to nominate, stand and/or vote at the AGM are advised to get their Membership Applications submitted on line before 5th October 2012.

Each Member of the Association may nominate up to five Members for election to the Executive Committee. This form must be signed by the Member nominating and by another Member seconding the nomination.

Nominated by:	Signature:
Seconded by:	Signature:
Name of person being nominated	Organisation / company
1.	
2.	
3.	
4.	
5.	

The current Executive Committee is listed below. According to the Constitution, the Members of the Executive Committee are automatically nominated for the next term. The members have all indicated that they are prepared to stand for another year.

EAPAN Executive Committee 2012			
Name	Organisation	E-mail	Portfolio
Chris Brown	Sustainable Solutions Trust	chrisbrown.namibia@gmail.com	President
Pierre Botha	Geo Pollution Technologies (Pty) Ltd	pierre@thenamib.com	Vice President
Stephanie Van Zyl	Enviro Dynamics	stephanie@envirod.com	Secretary
Simon Charter	Synergistics Environmental Services	simon@synergistics.com.na	Treasurer
Don Murooa	Consulting Services Africa (CSA)	donm@csa-nam.com	Member
Mark R. Stanton	Eco Aqua	mark@ecoaqua.com.na	Member
Peter Tarr	SAIEA	peter.tarr@saiea.com	Member

Please submit your nomination form to the EAPAN Secretary at info@eapan.org by 5th October 2012.

EAPAN AGM and conference, Friday 19 October 2012

Venue: Polytechnic Tourism Training Centre, corner Beethoven & Brahms Streets, Windhoek West

Cost: N\$250 per person (covering cost of hiring venue, lunch, tea & evening snacks - payable in cash at the venue)

Conference Theme: The Role of EA in promoting Sustainable Development in Namibia

Draft agenda

10h00 – arrival and registration

10h30 – 12h30: **AGM**

Chairperson's report, Financial report, Constitution, Membership categories and fees, Code of Conduct, Disciplinary proceedings, Election of Office Bearers.

12h30 - 13h15 **Lunch**

During lunch - Who's doing what? – EA Practitioners note the projects they are involved in on cards – and paste the cards on a designated wall. Objective is information sharing and networking.

13h15-13h30 - **Keynote Address:** Minister of Environment and Tourism

Presentations and discussions:

13h30 – 14h15: How have EAs in Namibia influenced decisions - 3 short case studies (10 minutes each) and discussion (15 minutes)

14h15 – 15h00: Lessons from post-implementation monitoring - has the EIA-EMP been implemented? Do our reports have Shelf Life or are they Shelf Art? (duration as above)

15h00 – 15h30 **Tea**

15h30 – 16h00: What developers need from EAPS: 2 invited 'corporates' (10 minutes each), share their expectations of EAPS – 10 minutes discussion

16h00 – 16h15: What I need from you – address by the Environmental Commissioner

16h15 – 17h30: Card capture and clustering: What needs to be done for EA to better promote Sustainable Development in Namibia?

17h30 – 17h45: Wrap-up and concluding remarks

17h45 – 20h00: snacks and drinks (networking) – cash bar available

EAPAN CONFERENCE CASE STUDY TEMPLATE (1)

Theme: How have EAs (EIAs / SEAs) in Namibia influenced decisions?

TITLE OF CASE STUDY (slide 1)

Presenter(s) of Case Study (opening slide)

Aims of the Project (slide 2)

(Provide a brief description (3-5 bullet points on 1 slide) of the aims of the project)

Brief description of the development (slide 3)

provide a location map (one slide)

Nature of project

- *Main project components (max 5 bullets on 1 slide)*

Main environmental impacts/issues (Slide 4) *(in tabular format on one slide as below – only top 3 in each category, or fewer if less than 3)*

Positive	1. 2. 3.
Negative	1. 2. 3.
Cumulative	1. 2. 3.

Decision-making process (including review and appeals) (Slide 5)

(include here the Client's decision –making process as well as the process used by the Authorities. ? (About 5 bullets on 1 slide)

Lessons learnt (Slide 6)

(what could have been done better, what would have made the EIA even more effective in influencing the decision? What pitfalls should be avoided? Approx 5 bullets on 1 slide)

FURTHER INSTRUCTIONS

Time for presentation is 10 minutes!

EAPAN CONFERENCE CASE STUDY TEMPLATE (2)

Theme: Lessons from post-implementation monitoring – has the EIA-EMP been implemented?

Title of case study (slide 1)

Presenter(s) of Case Study (opening slide)

Aims of the Project (slide 2)

(Provide a brief description (3-5 bullet points on 1 slide) of the aims of the project)

Brief description of the development (slide 3)

provide a location map (one slide)

Nature of project - Main project components (max 5 bullets on 1 slide)

Main EIA recommendations (Slide 4) *(in tabular format on one slide as below – only top 3 in each category, or fewer if less than 3)*

Enhancing Positive	1. 2. 3.
Avoiding/minimising Negative	1. 2. 3.

What was really implemented? (Slide 5)

(include here the main recommendations that were taken on board (5 or fewer bullets on 1 slide)

Lessons learnt (Slide 6)

(what could have been done better to influence uptake? What pitfalls should be avoided? Approx 5 bullets on 1 slide)

FURTHER INSTRUCTIONS

Time for presentation is 10 minutes!